

**UNOFFICIAL MINUTES
REGULAR SCHOOL BOARD MEETING
ALCESTER-HUDSON SCHOOL DISTRICT #61-1
January 15, 2024**

School Board President Jay Hallaway called the meeting to order at 6:20 pm at the Alcester-Hudson High School Conference room with the following school board members present: Jay Hallaway, Amanda Beeler, Jessy Paulson and the following members via zoom, Dawn Butzer, Justin Teunissen and Jen Wennblom. Absent, Travis Stene. Also present were Natalie Stene, Tim Rhead and Jason Van Engen.

A. START THE REGULAR MONTHLY MEETING AND REVIEW VOUCHERS FOR CONSENT AGENDA

B. PLEDGE OF ALLEGIANCE

C. PUBLIC INPUT

D. ADDITIONS TO THE AGENDA

1. A motion was made by Jessy Paulson and seconded by Amanda Beeler to approve the agenda. Roll Call, Beeler aye, Paulson aye, Butzer aye, Teunissen aye, Wennblom aye. Motion carried.

E. RECOGNITION OF VISITORS no visitors

F. GOOD NEWS ITEMS

G. CONSENT AGENDA

1. A motion was made by Dawn Butzer and seconded by Justin Teunissen to approve the December 11, 2023 regular school board meeting minutes, to approve the Activity, Athletic, Business Manager, Lunch and Imprest Fund Reports, to approve all claims for payment from the 2023-2024 budget.

Business Managers Report--General Fund, December 1 Balance 669,193.25, Receipts Local \$75,995.83 County \$4,131.93 State \$130,876.00 Federal \$5,451.00 Sale of Surplus Property \$200.00 Expenditures -\$256,533.53 December 31, Balance \$629,314.48 **Music Trip Fund**, December 31 Balance \$17,115.66 **Capital Outlay Fund**, December 1 Balance \$2,248,273.04 Receipts Local \$61,105.85 Expenditures -\$27,324.41 December 31 Balance \$2,282,054.48 **Special Education Fund**, December 1, Balance 168,975.94 Receipts Local \$41,266.01 Expenditures -\$59,214.71 December 31, Balance \$151,027.24. **Bond Redemption Fund**, December 1, Balance \$170,234.25 Receipts Local \$30,282.30, December 31, Balance \$200,516.55 **Trust and Agency Fund** -December 1, Balance \$105,020.17, Receipts Local \$54,189.91, Expenditures -\$51,901.45, December 31, Balance \$107,308.63 **Lunch Fund Report**--December 1, Balance 52,648.28 Receipts Local \$8,072.97 Federal \$19,390.05 Expenditures -\$21,556.35 December 31 Balance \$58,554.95 **Drivers Education Fund**-December 31 Balance \$10,392.68.

Claims 905 ARRANEMENTS FUNERAL FLOWERS \$69.55, ALCESTER MORNINGSIDE

EVENT CENTER EMPLOYEE CHRISTMAS PARTY \$228.00, ALCESTER QUICK STOP FUEL \$440.77, ALCESTER-HUDSON SCHOOL AGENCY ACCOUNTS IMPREST \$922.10, ALLIANCE COMMUNICATIONS PHONE LEASE/UTILITIES \$922.00, AMAZON CAPITAL SERVICES OFFICE SUPPLIES \$575.05, AMG OCCUPATIONAL MEDICINE DRUG SCREEN \$77.18, APPEARA TOWELS \$35.00, BMO HARRIS SUPPLIES \$1,066.74, BOMGAARS FUEL ADDITIVE \$63.92, BSN SPORTS LLC SOFTBALL JERSEYS \$3,373.11, CENEX FLEET FUELING FUEL \$2,294.60, CITY OF ALCESTER UTILITIES \$641.09, COLE PAPER COMPANY CUSTODIAN SUPPLIES \$689.12, COLLEGE BOARD PSAT TESTING \$16.74, CULLIGAN WATER CONDITIONING SOFT WATER CONTRACT \$35.00, DE LAGE LANDEN PUBLIC FINANCE COPIER LEASE \$771.16, DUST-TEX SERVICE, INC. TOWEL SERVICE \$255.90, EARTHGRAINS COMPANY, THE BREAD \$118.75, EASTSIDE JERSEY DAIRY MILK \$663.69, ELO PROF LLC AUDIT \$5,844.80, EMC INSURANCE COMPANY INSURANCE \$7,580.20, HAWARDEN REGIONAL HEALTHCARE DRUG SCREEN \$16.00, HEIMAN INC. SERVICES \$193.00, INGRAM BOOKS \$484.48, J.W. PEPPER & SON INC., VOCAL CONTEST MUSIC \$55.49, JOHNSON HEATING AND COOLING LLC EXHAUST FAN REPAIR \$1,839.50, LEARNING OPPORTUNITIES, INC. BOOKS \$1,254.73, LOREN FISCHER DISPOSAL DUMPSTER RENTAL \$202.00, MARLOW, WOODWARD & HUFF, PROF. LLC LEGAL FEE \$4,686.00, MIDAMERICAN ENERGY COMPANY UTILITIES \$3,038.98, NAPA AUTO PARTS OF CANTON FUEL ADDITIVE \$203.88, NEW CENTURY PRESS LEGALS PUBLISHED \$132.58, OLSON'S ACE HARDWARE SUPPLIES \$177.98, OVERDRIVE LIBRARY CONSORTIUM \$1,100.00, PERFORMANCE FOODSERVICE SILVERWARE \$1,588.65, PETE'S PRODUCE SUPPLIES/ICE MELT \$295.98, POSTMASTER PO BOX RENTAL \$152.00, SOUTHEAST AREA COOPERATIVE SPED SERVICES \$8,421.69, SOUTHEASTERN ELECTRIC COOP UTILITIES \$4,022.79, SPRING CREEK FARMS INC. RENT AND ELECTRICITY FOR BUS BARN \$1,445.45, STERLING COMPUTERS CORP COMPUTER MONITOR \$115.00, TIME MANAGEMENT SYSTEMS TIME KEEPING SOFTWARE \$115.60, TOTAL STOP FOOD STORE SUPPLIES \$151.27, US BANK ST PAUL CO 2019 PAYMENT \$233,515.00, US FOODS DISH SOAP \$1,001.57, VANTEK COMMUNICATIONS REPEATER RENT \$600.00, VERIZON WIRELESS CELL PHONE \$135.25, VIBORG-HURLEY SCHOOL #60-5 INSERVICE \$603.91, WEX HEALTH INC. ADMIN FEE \$72.00 TOTAL \$292,305.25

Imprest: Todd Kost Official \$160.50, Tony Waterman Official \$149.00, Patrick Spellmeyer Official \$149.00, Alan Hansen Official \$149.00, Brett Kieffer Official \$165.60, Paul Ortman Official \$149.00 Total \$922.10

December Payroll & Benefits Instruction General Fund \$128,084.50, Instruction Special Ed Fund \$52,344.80, Instruction Title/REAP/ASP \$13,153.77, Support Services \$66,678.36, Extra Curricular \$10,843.23, Food Service/Drivers Ed \$13,009.73. Total \$284,114.39.

Roll Call, Beeler aye, Paulson aye, Butzer aye, Teunissen aye, Wennblom aye. Motion carried.

H. OLD BUSINESS.

I. NEW BUSINESS.

1. A motion was made by Jessy Paulson and seconded by Jen Wennblom to set drivers education fee at \$225/student and offer Brian Haak a contract as instructor @ \$25/hour not to exceed 200 hours. Roll Call, Beeler aye, Paulson aye, Butzer aye, Teunissen aye, Wennblom aye. Motion carried.

2. A motion was made by Amanda Beeler and seconded by Dawn Butzer to set School Board election date as April 9, 2024. Roll Call, Beeler aye, Paulson aye, Butzer aye, Teunissen aye, Wennblom aye. Motion carried.

3. A motion was made by Justin Teunissen and seconded by Amanda Beeler to approve the five-year capital outlay plan. Roll Call, Beeler aye, Paulson aye, Butzer aye, Teunissen aye, Wennblom aye. Motion carried.

4. A motion was made by Dawn Butzer and seconded by Jessy Paulson to approve resignation from Kathy Johannsen and thank her for her many years of service. Roll Call, Beeler aye, Paulson aye, Butzer aye, Teunissen aye, Wennblom aye. Motion carried.

5. A motion was made by Amanda Beeler and seconded by Justin Teunissen to approve the following policies.

- a. Policy BDDC: AGENDA PREPARATION AND DISSEMINATION
- b. Policy DBBH: PUBLIC PARTICIATION AT BOARD MEETINGS
- c. Policy IIAC: LIBRARY MATERIALS SELECTION AND ADOPTION
- d. Policy IIBFA: USE OF ARTIFICIAL INTELLIGENCE TECHNOLOGY

Roll Call, Beeler aye, Paulson aye, Butzer aye, Teunissen aye, Wennblom aye. Motion carried.

J. COMMITTEE/SUPERINTENDENT/PRINCIPAL'S REPORT

K. EXECUTIVE SESSION.

1. A motion was made by Jen Wennblom and seconded by Justin Teunissen to table the executive session for evaluation of the Superintendent. Roll Call, Beeler aye, Paulson aye, Butzer aye, Teunissen aye, Wennblom aye. Motion carried.

L. ADJOURNMENT. A motion was made by Jessy Paulson and seconded by Amanda Beeler to adjourn the regularly scheduled January 15, 2024 Board of Education meeting at 6:44 pm. Roll Call, Beeler aye, Paulson aye, Butzer aye, Teunissen aye, Wennblom aye. Motion carried.

The next regular school board meeting will be Monday, February 12, 2024, at 6:20pm at the Alcester-Hudson High School conference room.

ATTEST:

Jay Hallaway, President

Natalie Stene, Business Manager